

Town of Otis
Select Board/ Board of Health
Meeting Minutes
Conference Room, 1 North Main Road, Otis, MA
Tuesday, Aug 11, 2026, at 6:30 PM

This meeting will be held in person at the location provided on this notice. Members of the public are welcome to attend. A remote option is offered via zoom with the link provided below.

Please note that while an option for remote participation is being provided as a courtesy, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law.

Anyone with interest in any specific item should plan in person attendance. This meeting is being recorded.

Topic: Select Board

Time: Aug 11, 2026 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89979123673?pwd=Lm6Igw12BxV5dQJWv3jHd6pfdbCYmb.1>

Meeting ID: 899 7912 3673

Passcode: 233025

Attendance: Terry Gould, Larry Southard, Gary Thomas, Brandi Page, Ross Knowles, John Fletcher, Greg Middleton, Gordon Middleton and Joel Meyers. Zoom: Michael Miller.

Call to Order: 6:30 PM.

Approval of Minutes: The minutes of July 28th were approved as written.

Food Policy: Jim Wilusz submitted a draft food policy for events. He wasn't able to join us on zoom. The Board reviewed the policy and didn't have any concerns. It will be a good tool for people. Larry made a motion to adopt, Gary seconded and the motion passed, vote 3-0.

St. Paul's Update: Brandi updated the Board on the current work on the belfry and how much has been spent total to date. Including this phase \$850,545 has been spent on the former St. Paul's church now known as the Otis Cultural Center. This is a combination of money from OPT and grant funds. Larry Gould has put in countless hours over the last several years on the project. Diane Provenz is looking to host a small group on Aug 30th to showcase the project to potential donors. She plans to have people park at Town Hall and be driven over. The Board was ok with the event.

Swap Shop: Eric Kreis had pulled together guidelines from other towns that already run a swap shop. The intent is to have it staffed with volunteers and/or senior work-off. Gary asked if he

could work with Eric directly to tweak the rules down and come back with a final draft. Terry and Larry were ok with that.

Appointments: Lyn had requested that Laurie McArthur be appointed as an election worker. Terry made a motion to appoint her. Gary seconded and the motion passed, 3-0.

Recent and Upcoming Events: The 250th celebration was August 8th. It was a great event and there was a good turnout.

Review & Approval of Warrants: Payroll and vendor warrants are on the table for signature.

Not Anticipated by the Board: Greg asked if the Board was good with the mock placement of the flag wall. The Board was good with the location, and he is good to go. John Fletcher brought up the appointments to the Master Plan Steering Committee. Gary ended the discussion and said this would need to be an agenda item. Terry cautioned the Planning Board that they had a quorum present this evening.

Adjourn: At 7:01 PM.